

DRINKING WATER & WASTEWATER PROFESSIONALS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/7/2013

BOARD MEMBERS PRESENT: Larry Annen
John R. Lee
Jack V Bennion
Dion W Holton
Barry N. Burnell

BOARD MEMBERS ABSENT: Victor Villegas - Chair
Allen G Wilder

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Mary Miles, Technical Records Specialist I

OTHERS PRESENT: Shelley Roberts, Idaho Rural Water Assoc.
Bruce Evans, City of Emmett
Sandra Werner, City of Boise
Doug Amick, City of Greenleaf
Scott Tenney, Green Lawn Care & Landscape

The meeting was called to order at 8:35 AM MST by Barry Burnell.

AMENDED AGENDA

A motion was made by Mr. Lee to amend the agenda to include the 2012 Pass / Fail Report and Scott Tenney; the items were inadvertently left off the agenda. It was seconded by Mr. Bennion. Motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Annen to approve the minutes of 11/14/2012 and 11/19/2012. It was seconded by Mr. Holton. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She explained Idaho Code 67-2620 regarding military education and service, qualifications for licensure, and certification or registration.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$463,440.26 as of 1/31/2013. She stated that the Board may want to consider a fee decrease in the future. The Board requested a license cost comparison to revenue and expenses to be presented at the next meeting.

MEMORANDUM

A motion was made by Mr. Holton to close case number WWP-2013-1 with a stern warning letter. It was seconded by Mr. Lee. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

A motion was made by Mr. Bennion to approve the Consent Orders for cases WWP-2013-2, WWP-2013-3, WWP-2013-4, WWP-2013-5, and WWP-2013-6 and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Holton. Motion carried.

PUBLIC COMMENTS

There were no public comments.

GUIDELINES FOR VERY SMALL WATER AND VERY SMALL WASTEWATER LICENSURE EDUCATION REQUIREMENTS

The Board discussed what it should be looking for when reviewing CE courses and approving for the VSWS and WWVSS education requirements.

VSWS

0.6 CEUs for water treatment or chlorination:

Course provides 6 hours general content on water treatment and chlorination.

0.6 CEUs water distribution:

Course provides 6 hours general content on distribution system operations.

WWVSS

0.6 CEUs Pumps and motors:

Course provides 6 hours of general content of pump and motor operations.

0.6 CEU Lagoon operation & maintenance or large soil absorption:

Course provides 6 hours general content on lagoon O & M or 6 hours on large soil absorption.

An operator may take as many courses as necessary to meet the total required hours.

ASSOCIATION OF BOARDS OF CERTIFICATION CONFERENCE UPDATE

Mr. Lee updated the Board on the continuing education review process by ABC. ABC implemented their review of online classes in 2012; they do not approve the classes, they rate them using 26 areas of criteria. The Board would not pay a fee for this service; however, the CE provider would pay a fee to have the course rated. The Board would like to see the 26 areas of criteria that ABC uses when rating the CE courses before making any decisions. During the next meeting, the Board will review the criteria. The Board will also discuss if this would require a rule change.

ASSOCIATION OF BOARDS OF CERTIFICATION 2013 DUES

A motion was made by Mr. Lee to approve the payment of the ABC annual membership dues. It was seconded by Mr. Holton. Motion carried.

APPLICATIONS

Scott Tenney addressed the Board regarding his Backflow Assembly Tester application.

A motion was made by Mr. Bennion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Annen. The vote was: Mr. Holton, aye; Mr. Annen, aye; Mr. Lee, aye; Mr. Bennion, aye; and Mr. Burnell, aye. Motion carried.

A motion was made by Mr. Bennion to come out of executive session. It was seconded by Mr. Lee. The vote was: Mr. Holton, aye; Mr. Holton, aye; Mr. Lee, aye; Mr. Bennion, aye; and Mr. Burnell, aye. Motion carried.

A motion was made by Mr. Annen to approve Mr. Tenney's BAT application for exam. It was seconded by Mr. Lee. Motion carried.

ASSOCIATION OF BOARDS OF CERTIFICATION TESTING AGREEMENT

Ms. Cory presented the ABC Testing Agreement for 2013 – 2015 to the Board members. As an alternative, the exam fee increases were discussed. Ms. Cory will contact ABC to inquire if it would change the exam fee to one fee instead of two separate fees for written and online. The Board discussed changing the verbiage in Idaho Code 54-2407.

The Board decided to prepare the change in verbiage and present it to the Legislature.

A motion was made by Mr. Lee to prepare the verbiage change in Idaho Code 54-2407 to “not greater than” to allow the Board to charge a single fee for the exams instead of two different fees. It was seconded by Mr. Holton. Mr. Annen opposed. Motion carried.

2012 ASSOCIATION OF BOARDS OF CERTIFICATION PASS / FAIL REPORT

The Board reviewed the 2012 Pass / Fail report. The Board asked the Bureau to post the report to the website.

ASSOCIATION OF BOARDS OF CERTIFICATION MODEL OF STANDARDS OF OPERATOR CERTIFICATION

The Board tabled the discussion of the ABC Model of Standards of Operator Certification for the next board meeting on May 8, 2013. The Board will review the draft and compare to the Board’s current rules and make note of any recommendations or concerns.

ASSOCIATION OF BOARDS OF CERTIFICATION LABORATORY GUIDELINES

The Board has tabled the discussion regarding the ABC laboratory guidelines for the next board meeting.

POSSIBLE LAW / RULE CHANGES

Mr. Burnell proposed to the Board members changing the reinstatement period in Idaho Code 54-2411 for drinking water licenses from two years to five years. He will research the reason for the two year period and present to the Board at the next meeting.

Ms. Cory reminded the Board members that proposed Law changes for the 2014 Legislative Session is due the first week of August and proposed rule changes are due the third week of August.

Mr. Evans addressed the Board and offered his help when drafting any Law or rule changes.

CORRESPONDENCE

The Board reviewed correspondence from Janet Finegan-Kelly requesting the Board to speak at The South Western Idaho Operator Section (SWIOS) Conference in Boise this year from May 20-May 22 at the Boise Hotel and Conference Center. Mr. Burnell will contact Ms. Finegan-Kelly and inform her that he and Mr. Lee would be willing to speak at the conference.

The Board reviewed correspondence from Dale Caza regarding substituting education for the six (6) month operating experience required to obtain the Land Application License. The Board's rules do not allow substitutions for experience for the land application license. Mr. Caza will need to obtain his experience possibly at a nearby facility.

The Board reviewed correspondence from Crystal Green regarding the 2012 ABC Need to Know Criteria. Idaho's exams are provided by ABC and any link on the board's website for the Need to Know criteria goes directly to the ABC website.

LUNCH BREAK 1:30 – 2:00

ASSOCIATION OF BOARDS OF CERTIFICATION NEW STANDARDIZED EXAMS

A motion was made by Mr. Holton that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Bennion. The vote was: Mr. Holton, aye; Mr. Annen, aye; Mr. Lee, aye; Mr. Bennion, aye; and Mr. Burnell, aye. Motion carried.

A motion was made by Mr. Holton to come out of executive session. It was seconded by Mr. Annen. The vote was: Mr. Holton, aye; Mr. Holton, aye; Mr. Lee, aye; Mr. Bennion, aye; and Mr. Burnell, aye. Motion carried.

The Board reviewed the ABC new standardized exam materials. The exams will be returned to ABC with the Board's comments.

A motion was made by Mr. Burnell to approve 236 continuing education audits and to hold two pending further information. It was seconded by Mr. Holton. Motion carried.

A motion was made by Mr. Holton to approve the continuing education for six licenses for re-instatement. It was seconded by Mr. Bennion. Motion carried.

A motion was made by Mr. Holton to approve 50 continuing education courses. It was seconded by Mr. Burnell. Motion carried.

CE COURSES
APPROVED

CITY OF BOISE
SOLIDS IN WASTEWATER

HACH COMPANY
TROUBLESHOOTING TECHNIQUES

PNCWA / SWIOS
FUNDAMENTALS OF ELECTROCHEMISTRY
OPTICAL DISSOLVED OXYGEN TECHNOLOGY

TARGETSOLUTIONS

WATER INDUSTRY ASBESTOS AWARENESS
WATER INDUSTRY BACK INJURY PREVENTION
WATER INDUSTRY BACKFLOW PREVENTION METHODS
WATER INDUSTRY BACKFLOW PREVENTION OVERVIEW
WATER INDUSTRY BUILDING EVACUATION AND EMERGENCIES
WATER INDUSTRY CPR ACADEMIC
WATER INDUSTRY COAGULATION, FLOCCULATION AND SEDIMENTATION
WATER INDUSTRY COMBUSTIBLE & FLAMMABLE LIQUIDS
WATER INDUSTRY COMPRESSED GAS SAFETY
WATER INDUSTRY CONFINED SPACE ENTRY
WATER INDUSTRY DISASTER PREPAREDNESS
WATER INDUSTRY DISINFECTION BASICS
WATER INDUSTRY DISTRIBUTION SERVICE TO CUSTOMERS
WATER INDUSTRY DISTRIBUTION SYSTEM MATERIALS AND EQUIPMENT
WATER INDUSTRY DRIVING SAFETY
WATER INDUSTRY EFFECTIVE METER READING
WATER INDUSTRY EMERGENCY RESPONSE TO TERRORISM
WATER INDUSTRY EYE SAFETY
WATER INDUSTRY FALL PROTECTION
WATER INDUSTRY FILTRATION BASICS
WATER INDUSTRY FIRE EXTINGUISHER SAFETY
WATER INDUSTRY FIRE PREVENTION SAFETY
WATER INDUSTRY FORKLIFT SAFETY
WATER INDUSTRY GENERAL CONSTRUCTION SAFETY
WATER INDUSTRY HAZMAT SPILL PREVENTION & CONTROL
WATER INDUSTRY HAZMAT TRANSPORTATION
WATER INDUSTRY HAZMAT 8 HOUR REFRESHER
WATER INDUSTRY HAND & POWER TOOL SAFETY
WATER INDUSTRY HEARING CONSERVATION
WATER INDUSTRY HYDRAULICS
WATER INDUSTRY INFECTIOUS DISEASE CONTROL
WATER INDUSTRY LABORATORY SAFETY

WATER INDUSTRY LADDER & SCAFFOLDING SAFETY
WATER INDUSTRY LOCK-OUT / TAG-OUT
WATER INDUSTRY LOW VOLTAGE ELECTRICAL SAFETY
WATER INDUSTRY MAINTENANCE ON PUMPS, MOTORS, AND CIRCUITS
WATER INDUSTRY MATERIALS HANDLING, STORAGE, USE, & DISPOSAL
WATER INDUSTRY MATHEMATICS APPLIED
WATER INDUSTRY MATHEMATICS BASICS
WATER INDUSTRY PERSONAL PROTECTIVE EQUIPMENT
WATER INDUSTRY RESPIRATORY PROTECTION
WATER INDUSTRY RIGHT TO KNOW (HAZARD COMMUNICATION)
WATER INDUSTRY SLIPS, TRIPS, & FALLS PREVENTION
WATER INDUSTRY TRENCHING & SHORING
WATER INDUSTRY WATER MAIN INSTALLATION
WATER INDUSTRY WELDING SAFETY

APPLICATIONS

A motion was made by Mr. Holton to approve 11 applications for licensure, to approve 157 applications for exam, to hold four pending for further information, and to deny five applications. It was seconded by Mr. Burnell. Motion carried.

Approved for Licensure

BROWN EUGENE D	DWD1-19103
GREEN TRAVIS	DWD1-19121
BAITY BERRY SCOTT	DWD1-19158
DERBY JOSHUA MICHAEL	DWD1-19184
GLANCY JAMES BLAIR	DWD3-19164
ALLEN ARTHUR M	DWT3-19089
EGELAND DANIEL EDWARD	WWC1-19090
KEAR MATTHEW A	WWT1-19086
AMICK DOUG C	WWT1-19097
CUMMINGS RICHARD D	WWT1-19112
RIDGEWAY FRANKLIN	WWT2-19091

Approved for Exam

BASTERRECHEA LESLEA M	WWL4
BIERHAUS CHARLES	DWD1
BUTLER RALPH JOHN	DWDVSWs
CAROTHERS WILLIAM DOUGLAS	DWD1
CASTLEBERRY II DARRELL W	WWC3
CHAVEZ JASON LEE	WWC3
CLOSE WALTER JOSEPH	WWC2
CORNMAN RANDELL F	DWDVSWs
COTTON PATRICK J	WWC1
COTTON PATRICK J	DWD1
DAHL MICHAEL J	DWD1

DAIGH DANIEL C	WWT2
DIMMICK MICHAEL L	DWT4
DUNCAN CASEY BRUCE	DWD1
EKSTROM KENNETH A	WWTLA
EVANS HAYWARD	WWC4
FARWELL DEBORAH J	DWD4
FILLION DANIEL EDWARD	DWD1
FRISBEE SCOTT	DWT4
GARST SHAWN J	DWD2
GILES COLT	DWDOIT
GOODWIN CHAD W	DWDVSWS
GREEN CRYSTAL ROCHELLE	WWL4
GROSS DENNIS M	WWT4
GROVER SHAWN PATRICK	WWC4
HANTHORN JAMES A	WWT1
HENRY BRADLEY J	WWC1
HERNANDEZ MIGUEL A	WWT2
HOESMAN WILLIAM C	WWT4
HULME JUSTIN THAD	WWT1
HUNT RICK	WWC1
JACKSON DARRELL W	WWT2
LACEY JUSTIN A	DWD3
LANCASTER ANTHONY DAVID	DWDVSWS
LARSEN HOWARD JOSEPH	WWTLA
MARVIN CHRIS M	DWD1
MECHAM GARY D	DWDVSWS
MITCHELL GUY W	WWT2
MUFFLER JOSEPH R	WWT1
OLSON RONNIE L	WWC1
ORR RANDY G	DWD2
ORSLAND LARRY L	DWD1
PARKER MICHAEL S	DWD4
PARSONS ADRIAN REX	WWT1
POELSTRA GLEN C	DWT2
POLEK TODD ALAN	DWD1
RAYNER COLE A	DWD1
REUBEN ROBERT S	WWC1
RUFF KRISTINE MARIE	WWC3
SAVAGE JAMES LEE	DWD2
SCHROEDER JEFFERY DEAN	WWT2
SCHWENDIMAN KURT S	WWC3
SMITH DARIN M	WWT2
SONNEN ALLEN F	WWC1
SPRAGUE JAMES L	DWD1
STARBARD ROBERT D	WWC4

YOUNG LAMONT JAY

WWTL

Denied

MOHLER JOSEPH KURT
THOROUGHMAN TRAVIS PERRY
WERNER SANDRA LEA
WEST KELLY A
WICKHAM BRENDA D

Pending

901123648
901123648
901119579
901116251

NEXT MEETING is scheduled for May 8, 2013 at 8:30 A.M.

ADJOURNMENT

A motion was made by Mr. Annen to adjourn the meeting at 5:20 P.M. It was seconded by Mr. Bennion. Motion carried.

Victor Villegas, Chair

Larry Annen

John R. Lee

Jack V Bennion

Allen G Wilder

Dion W Holton

Barry N. Burnell

Tana Cory, Bureau Chief